



Please reply to:

**Joy Mayglothling**  
**Secretary, Tennis Tayside**

To : All Club Secretaries  
Tennis Scotland  
Tennis Tayside Board Members  
Honorary Life Members  
Area Coaches

### **2020 ANNUAL GENERAL MEETING**

The Annual General Meeting of the above company is to be held on **Sunday, 17 January, 2021 at 2pm hosted on Zoom**

The Agenda is given below and copies of the 2019 draft Minutes are attached. In addition the Finance Report for 2020 will be circulated to all those signed up for the meeting closer to the time.

**Due to the present situation with COVID 19 we are unable to meet face to face therefore this meeting will include only the elements required by our constitution.**

**Please confirm attendance by 10 January to allow us to ensure we send out the Zoom link to all people who wish to attend.**

#### **AGENDA:**

1. Present & Apologies
2. Minutes of 2019 AGM and Matters Arising
3. 2019-20 Annual Report inc Treasurers Report
- 10 Election / Confirmation of Office Bearers,
- 11 Election / Confirmation of Board Members:
- 12 Confirmation of Auditor
- 13 Appointment of other posts if required
- 14 Date of Next AGM
15. A O C B

**Joy Mayglothling**  
**Secretary**

*(Please forward the names of club representatives and all apologies to myself preferably by email using the Contact Us section of the Tennis Tayside website – [www.tennistayside.org](http://www.tennistayside.org))*